



## **JOB DESCRIPTION – Installer, LEVEL III**

**Reports to: Supervisor**

### **Objective**

InSite Telecom is currently seeking an experienced field technician / installer. This position completes the scopes of work assigned, while ensuring that all safety and quality expectations are met. The Level III Installer will work under the supervision of a Project Manager or Supervisor and will construct, install, maintain and repair antenna systems, communication towers and support structures. The Level III installer will be able to work with a reduced degree of supervision and is capable of providing on location leadership to aid the Project Manager or Supervisor in completing the project.

### **Essential Functions**

- Climbs and works at elevated heights on communications towers and rooftops, using proper safety equipment, for the purpose of installing, replacing, and repairing antenna systems equipment and performing routine maintenance.
- Must have the physical ability and willingness to work above ground at excessive heights on tower structures, rooftops and equipment such as bucket trucks and/or man-lifts. Must be able to demonstrate advanced climbing and rescue skills and efficiently complete scopes of work at elevated heights, on various structures, including, but not limited to communications towers, monopole towers, water towers, stealth towers and rooftops.
- Must be able to maintain a ComTrain certification in Tower Climbing Safety and Rescue and complete the company's safety and technical training program at the required level, as well as participate in the training of entry and junior level employees.
- Must be able to read, comprehend and accurately follow instructions and complete the assigned course of action in accordance with scope of work and methods of procedures (MOP), including reading customer blueprints.
- Must be able to track and assign work to others, including the effective use of technology, verbal and written communication with supervisors and junior employees and other tools to complete work.
- Complies with and enforces all company policies and procedures as well as legal and regulatory requirements.
- Maintains a clean, safe and orderly environment and adheres to all Company, client and industry safety standards and regulations.
- Develops and maintains a positive company image by providing superior customer service, ensuring all essential job functions are performed in a timely, efficient, accurate, and safe manner, and by maintaining a professional demeanor at all times.
- Demonstrates advanced computer skills, with a working knowledge of all Microsoft products, including proficient use of photo editing software.
- Must be able to work outside of normal business hours (i.e., shift work), to include nights and weekends, when needed. Must be able to travel overnight for extended periods of time, up to 70 percent of time.
- Must have the ability to use hand tools, power tools and industry test equipment.
- Must be able to lift, carry, push, pull 75 pounds.



- Must have the ability to learn and retain physical and mechanical installation specifications.
- Must be willing to work in hot and cold weather conditions for long periods of time.
- Must learn and understand the principles and procedures involved with inspection of physical structures, and maintain the proper care and use of personal protective equipment (e.g., hard hat, full-body harness, steel-toed boots, etc.) and hand and power tools.
- Must be able to demonstrate advanced installation techniques of all telecom-related equipment and materials.
- Demonstrates an advanced understanding of alarms and troubleshooting protocols.
- Demonstrates understanding of customer requirements for site access to successfully enter, secure and exit each property, including following log-in and log-out procedures, notifying proper personnel, arming and disarming sites, documentation of issues and complying with customer's site access policies and procedures.
- Fully understands and carries out quality and safety procedures and trains junior level installers in these procedures.
- Demonstrates advanced understanding of rigging, capstan operations and crane/signaling.
- Demonstrates advanced understanding of troubleshooting and test equipment - PIM, Anritsu, Fiber, etc.
- Demonstrates knowledge of safely working with live RF systems.
- Assumes responsibility for project outcome and delivery, measured by key performance indicators.
- Wears all appropriate safety equipment as needed.
- Must have the ability to clearly and accurately document time and expenses, as required and turn in all required paperwork to meet deadlines. Proficient in completion of project-related and company documentation, including quality checklists, site photos, test results, daily work reports, and complex close out packages, turning in all paperwork to meet established deadlines.
- Must maintain good housekeeping, at the shop, in company vehicles and at client job sites, which requires cleaning, sweeping, and trash removal.
- Maintains a clean, insurable driving record and active driver's license in order to operate a Company vehicle.
- Must demonstrate responsibility for company and customer property.
- Punctuality and reliable attendance are extremely critical to this position.
- Successfully demonstrates proficiency in essential requirements of Installer II position.

### **Physical Demands of the Job**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job:

The employee must be in good physical condition with the ability to stand, walk, bend, twist, squat, and lift and carry up to 75 pounds regularly throughout the shift. The employee must be able to pull his or her own body weight, plus equipment weight up a vertical tower, or onto a rooftop, repeatedly for long periods of time (6-8 hours



per day). The employee must regularly lift and/or move objects up to 75 pounds, and occasionally lift and/or move objects that weigh more than 100 pounds. The employee must have the ability to climb ladders and steep staircases. The employee must be able to perform repetitive movements regularly (6-8 hours per day) and be able to push and pull materials and equipment 6-8 hours per day. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. Must be willing to work in all types of weather conditions, including severe heat, cold, rain, and wind. Must be able to work under adverse conditions (e.g., elevated heights, inclement weather, remote site locations, etc.) and be able to drive or ride for long distances on and off road, while towing trailer. Must be able to work with fiberglass. While performing the duties of this job, the employee may be exposed to cold, heat, direct sunlight, dirt, hazardous mechanical/electrical equipment and wiring, underground spaces, elevated heights, irregular or slippery surfaces, noise exposure and fiberglass.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time, with or without notice.

### **About InSite Telecom LLC**

InSite Telecom is a leading provider of specialized construction, installation and maintenance services to the wireless and wireline telecommunications industry. Our work provides the backbone to enable cell phones, tablets, and other devices to seamlessly communicate across wireless networks. The company prides itself on delivering best in class service by consistently and competently providing on-time and on-budget service to its clients. Based in Orange, CA, the company serves major carriers, turf vendors, utilities, municipalities and other customers throughout California, Arizona and the greater Western United States.

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